



Install OTCnet Offline Check Capture Software

To install the OTCnet Offline Check Capture software, complete the following steps:



Application Tip

Install refers to no previous versions of OTCnet Offline installed on a terminal. *Upgrade* refers to installing an updated version of OTCnet Offline on a terminal that has a previous version of OTCnet Offline installed.



Application Tip

Before initiating an Offline Check Capture software installation consider the following information:

- To install the OTCnet Offline Check Capture software you will need Windows Administrator privileges on each computer
- More than one OTCnet Offline application environment (Production or QA (training)) can be installed on a terminal. Each Offline application environment must be installed separately
- If installing OTCnet Offline Check Capture application (version 1.4 and above) on your workstation for the first time (i.e. not upgrading from an older version), you must install the application first, **before** creating the CCA offline logon profile. You will also need to create a CCA Offline logon profile to run the OTCnet application, but it can only be created **after** installing version 1.4 of the OTCnet Offline application. Refer to the *Create a Check Capture Administrator Offline Logon Profile* printable job aid

1. Locate the folder where the OTCnet software file (EXE file) resides and double-click the OTCnet Offline.exe icon.



2. The *Welcome to the OTCnet Offline Installation Wizard* dialog box appears. Click **Next**.



3. The *Destination Location* dialog box appears. Click **Next**.



Application Tip

To install the software to another folder destination, click **Browse** to select a different folder. Click **Cancel** to exit the setup.



- The *Start Installation* dialog box appears. Click **Next**.



- The *Server Port Settings* dialog box appears. Click **OK**.



Application Tip

The Server Port Settings are pre-populated with the default values.

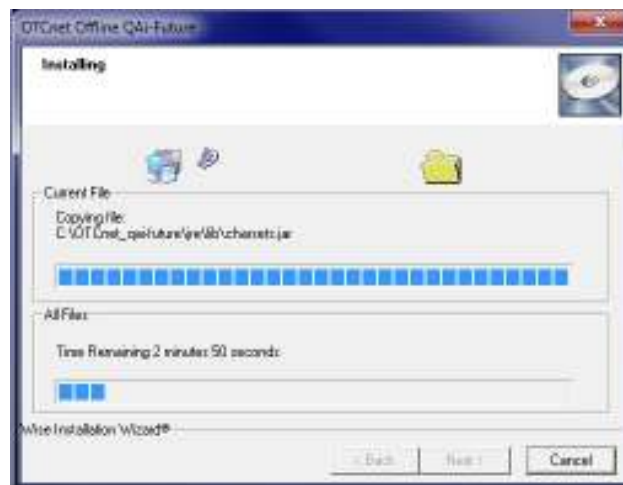


Application Tip

If your location has specific **Server Port Settings**, enter the **Server Start Port**, **Server Stop Port** details, **Server HTTPS Port**, and **Server Monitor Port** details.



6. The *Installing* dialog box appears. Wait a moment while the files install.



7. After the *OTCnet Offline has been successfully installed* message appears, click **Finish**.



Application Tip

After OTCnet Offline (Production or QA) is successfully installed an **OTCnet Offline (Production or QA)** icon appears on the terminal's desktop and on your Start Menu under Programs.

